



**Maintenance Planning, Process
Engineering & Instrumentation**



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Course: Advanced Maintenance Management

Code	City	hotel	Start	End	price	Hours
583	Tbilisi (Georgia)	Hotel Meeting Room	2024-08-12	2024-08-16	5450 €	25

INTRODUCTION

This 5-day programme is focused on comprehensively structuring the maintenance management environment. The key elements of maintenance management strategy, organisation, maintenance programme development, work planning and control, decision models, maintenance auditing and performance measurement, continuous improvement, and other techniques required to implement a world-class maintenance practice will be covered. These key tools can be used to ensure the core disciplines are maintained, to drive improvement, identify best practices, and assist with the formulation of strategies.

WHO SHOULD ATTEND?

- Professionals who are responsible for setting and implementing maintenance strategy, development of the maintenance programme, maintenance planning, scheduling and work control, including planners and users of CMMS

PROGRAMME OBJECTIVES

Leading industrial organizations are evolving away from reactive ("fix-it-when-it-breaks") management into predictive, productive management ("anticipating, planning, and fix-it-before-it-breaks"). This evolution requires well-planned and executed actions on several fronts.

You will:

- Identify planning best practices and key elements for taking action on them
- Understand how world-class organizations solve common planning problems
- Evaluate your practices compared to those of others
- Improve the use of your information and communication tools
- Improve productivity through use of better, more timely information
- Create and preserve lead-time in work management and use it for planning and scheduling resources
- Improve consistency and reliability of asset information
- Optimize preventive and predictive maintenance strategies
- Audit your maintenance operations
- Use the results to develop and improvement strategy



- Establish Auditing and Performance Indicators as a key element of the maintenance strategy

The programme will impart an understanding of how such techniques can be applied as part of a broad systematic approach to proactively managing and improving maintenance

TRAINING METHODOLOGY

Facilitated by an experienced maintenance specialist, this programme will be conducted as a highly interactive work session, encouraging participants to share their own experiences and apply the programme material to real-life situations. Case studies from different industries will be investigated. Programme size will be limited to 30 delegates in order to stimulate discussion and efficiency of subject coverage. Each delegate will receive an extensive reference manual, as well as case studies, while worked out solutions will be handed out to the delegates on conclusion of group discussions.

To ensure the concepts introduced during the programme are understood, they will be reinforced through a mix of learning methods, including lecture style presentation, open discussion, case studies, simulations and group work.

PROGRAMME OUTLINE

DAY 1 -

MAINTENANCE MANAGEMENT STRATEGY

- Maintenance in the Business Process
- Evolution in Maintenance Management
- The Maintenance Management Environment and the need for improvement
- An overview of various approaches to maintenance improvement
- The Maintenance Benchmarking Process
- Maintenance Benchmarking Methodology
- World-Class Maintenance Management
- Structure and content of Maintenance Management Strategy



DAY 2 -

MAINTENANCE PLAN: DEFINE THE WORKLOAD

-
- Risk Priority Number
-
- The Criticality Matrix
-
- Failure Modes and Effects Analysis (FMEA)
-
- Consequences of Failure
-
- Failure Management Policies
-
- The application of RCM in the Development of Failure Management Policies
-
- Implementing Failure Management Policies
-
- Corrective Maintenance Planning
-
- Maintenance Logistics Planning
-
- Maintenance Task Detail Planning
-
- Maintenance Work Estimating

DAY 3 -

MAINTENANCE MANAGEMENT SYSTEMS

-
- Maintenance Work Prioritisation
-
- Maintenance Work Flow
-
- Notifications
-
- Weekly Master Schedule
-
- Backlog Management



DAY 4 -

MAINTENANCE AUDITING AND IMPROVEMENT

-
- Introduction to Maintenance Auditing and Benchmarking
-
- Using Auditing and Benchmarking to drive improvement
-
- The Maintenance Auditing Process
-
- Maintenance Auditing Methodology
-
- Conducting a Maintenance Audit
-
- Interpreting Audit Results
-
- Using Auditing to Drive Improvement

DAY 5 -

PERFORMANCE INDICATORS AND MANAGEMENT REPORTING

-
- Managing and Measuring Progress to Excellence
-
- Information and Control
-
- Management Levels and Information
-
- Maintenance Performance Indicators
-
- Management Reports
-
- Continuous Improvement in Maintenance



The Scandinavian Academy employs modern methods in training and skills development, enhancing the efficiency of human resource development. We follow these practices:

- **Theoretical Lectures:**
 - We deliver knowledge through advanced presentations such as PowerPoint and visual materials, including videos and short films.
- **Scientific Assessment:**
 - We evaluate trainees skills before and after the course to ensure their progress.
- **Brainstorming and Interaction:**
 - We encourage active participation through brainstorming sessions and applying concepts through role play.
- **Practical Cases:**
 - We provide practical cases that align with the scientific content and the participants specific needs.
- **Examinations:**
 - Tests are conducted at the end of the program to assess knowledge retention.
- **Educational Materials:**
 - We provide both printed and digital scientific and practical materials to participants.
- **Attendance and Final Result Reports:**
 - We prepare detailed attendance reports for participants and offer a comprehensive program evaluation.
- **Professionals and Experts:**
 - The programs scientific content is prepared by the best professors and trainers in various fields.
- **Professional Completion Certificate:**
 - Participants receive a professional completion certificate issued by the Scandinavian Academy for Training and Development in the Kingdom of Sweden, with the option for international authentication.
- **Program Timings:**
 - Training programs are held from 10:00 AM to 2:00 PM and include buffet sessions for light meals during lectures.