



**Health, Safety  
Security & Environment**



**SCANDINAVIAN ACADEMY**  
Training and Development

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# Course: Environmental Audit

Code	City	hotel	Start	End	price	Hours
721	Geneva (Switzerland)	Hotel Meeting Room	2024-07-15	2024-07-19	5450 €	25

## You will learn

- How to assess compliance with federal, state, and local requirements
- How to organize the audit process and prepare an effective audit report
- What to do with the audit results
- How to implement changes in the regulations
- How to determine which environmental and safety laws apply to your facility
- Procedures for attaining and maintaining compliance
- How to determine which new regulations will affect your facility
- Which training and recordkeeping requirements apply to your operations

## Who should attend?

**Anyone responsible for conducting audits or preparing facilities to be audited or who wants to reduce penalties using EPA's self-audit program, including:**

- Environmental, health, and safety managers
- Environmental auditors
- Plant managers
- Facility managers
- Anyone who needs a better understanding of the requirements of environmental, health, and safety laws and regulations

## Course Topics

### **Basic Auditing Principles**

- Benefits and types of audits
- Elements of an effective audit program

### **Ground Rules for Auditors**

- Auditors' responsibilities
- Health and safety issues



- Confidentiality

### **Audit Scope and Objectives**

- Environmental compliance
- Health and safety

### **Planning Ahead for an Effective Audit**

- How to set benchmarks and plan your audit program
- Audit team selection
- How to find state and local regulations
- How to prepare checklists and working documentation
- When and how to notify the facility
- How to compile and review background information
- Clean Air Act (CAA)
- Clean Water Act (CWA)
- Resource Conservation and Recovery Act (RCRA)
- Hazardous and Solid Waste Amendments (HSWA)
- RCRA Subtitle I—Underground Storage Tanks
- Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA)
- Emergency Planning and Community Right-to-Know Act (EPCRA)
- OSHA Hazard Communication Standard (HazCom)
- Hazardous Waste Operations and Emergency Response (HAZWOPER)
- Hazardous Materials Transportation Act (HMTA)
- Chemical Hygiene Plans
- Confined Spaces and Lockout/Tagout
- Personal Protective Equipment (PPE)
- Process Safety Management (PSM)
- RCRA Corrective Action Programs (CAP) and CERCLA

### **Liability and Legal Issues**

- Responsibility to report violations

### **Reports of Audit Results**

- How to structure the audit report to company requirements
- Types of audit findings and how to present them
- Ways to recommend corrective actions
- How and to whom to distribute the audit report



### **Closing Out - Corrective Action**

- Responsibilities of the auditors
- Responsibilities of the facility
- When and how to schedule follow-ups
- How to monitor corrective action



**The Scandinavian Academy employs modern methods in training and skills development, enhancing the efficiency of human resource development. We follow these practices:**

- **Theoretical Lectures:**
  - We deliver knowledge through advanced presentations such as PowerPoint and visual materials, including videos and short films.
- **Scientific Assessment:**
  - We evaluate trainees skills before and after the course to ensure their progress.
- **Brainstorming and Interaction:**
  - We encourage active participation through brainstorming sessions and applying concepts through role play.
- **Practical Cases:**
  - We provide practical cases that align with the scientific content and the participants specific needs.
- **Examinations:**
  - Tests are conducted at the end of the program to assess knowledge retention.
- **Educational Materials:**
  - We provide both printed and digital scientific and practical materials to participants.
- **Attendance and Final Result Reports:**
  - We prepare detailed attendance reports for participants and offer a comprehensive program evaluation.
- **Professionals and Experts:**
  - The programs scientific content is prepared by the best professors and trainers in various fields.
- **Professional Completion Certificate:**
  - Participants receive a professional completion certificate issued by the Scandinavian Academy for Training and Development in the Kingdom of Sweden, with the option for international authentication.
- **Program Timings:**
  - Training programs are held from 10:00 AM to 2:00 PM and include buffet sessions for light meals during lectures.